

REPORTING DUE DATES

Report/Form	Date Due in District Office	Responsible Person(s)
Financial and Statistical Reporting	January 31	Pastor Finance Committee
Pastor Performance Review/ Evaluation	November 1	Pastor SPRC
Pastor Profile	One Week Prior to Scheduled Supervisory Interview with DS	Pastor
Charge Conference Packet	Ten Days Prior to Scheduled Charge Conference	Pastor Committee Chairs
Church Profile	November 1	Pastor
Pastor's Compensation	November 1	Pastor SPRC Finance Committee
Pastor Advisory Form	November 1	Pastor
Staff/Parish Pastor Advisory Form	November 1	SPRC Pastor